



HOMELESS ADVOCACY PROJECT

1429 Walnut Street, 15th Floor, Philadelphia, PA 19102
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Need a PA Birth Certificate?

Where should you go? Division of Vital Records

- ✓ **Location:** 110 N. 8th Street, Suite 108, Philadelphia
- ✓ **Hours:** Monday – Friday, 8:00 a.m. – 4:00 p.m.

What should you bring?

- ✓ **Photo ID:** Valid photo ID with requestor's name and current address.
 - ✓ If you do not have photo ID, but a member of your immediate family does, they can come with their ID and request the birth certificate for you.
 - ✓ Family members who are eligible to request a birth certificate for you are: husband/wife, mother/father, daughter/son, sister/brother, half-sister/half-brother, grandparent/great-grandparent, grandchild/great-grandchild.
- ✓ **Information:** full name at birth, date of birth, city or town of birth, mother's full name, father's full name (if known), hospital (if known)
- ✓ **Fee:** Check or money order for \$20 made out to "VITAL RECORDS"

How long does it take? If you have all of the documents you need, you will usually be able to get your birth certificate within 3 business days.

How much does it cost? Birth certificates cost \$20 as of July 1, 2014.

Questions? Problems?

Call HAP at 215-523-9595 or 800-837-2672.