



HOMELESS ADVOCACY PROJECT

1429 Walnut Street, 15th Floor, Philadelphia, PA 19102
215-523-9595 (phone) | 215-523-9599 (fax) | www.haplegal.org

Getting Photo ID: Next Steps

Step 1: Get a Social Security Card

Where should you go? One Social Security Card Center serves all Philadelphia zip codes (19101-19160).

- ✓ Location: 1500 JFK Blvd, 20th Floor
- ✓ Hours: Monday – Friday, 9:00 a.m. – 3:30 p.m.

What should you bring? You will need to bring **original** documents:

- ✓ Proof of Age: Birth Certificate
- ✓ Proof of Identity: (If you do not have Photo ID)
 - You must bring school or medical records that have been stamped and signed by the school district or doctor's office. The stamp and signature can't be more than 2 years old.
 - You should also bring any other paperwork you can find that will help establish your identity. Some examples are: a letter from your shelter or case manager describing what you look like, library card, voter registration card, etc. If you have a case manager, he or she can come with you to Social Security to verify your identity in person.
 - If you bring all of your documents, but still can't get your Social Security card, try going back on a different day.
- ✓ Proof of Citizenship: If you are not a US citizen, you must bring a document issued by the Department of Homeland Security with your current immigration status.

How long does it take? If you have all of the documents you need, Social Security will mail your Social Security Card within 2 weeks.

How much does it cost? Getting a replacement Social Security card is FREE.

Step 2: Get Photo ID from PennDOT

Where should you go?

- ✓ Location: The PennDOT office in Center City Philadelphia is located at 801 Arch Street. You can also go to any other PennDOT office that issues ID.
- ✓ Hours: Tuesday – Saturday, 8:30 a.m. – 4:15 p.m.

What should you bring? The requirements for obtaining PA Photo ID depend on whether you have ever had a PA photo ID before:

- ✓ If you previously had a PA ID card, you can go in person to a PennDOT office with your Birth Certificate and a check or money order for \$30.50, and the new ID will be issued the same day. You do not need to bring other proof of ID,

but

- ✓ If you have NEVER previously had a PA ID card, you will need to bring:
 - Proof of Identity: Birth Certificate (or Certificate of U.S. Citizenship, Certificate of Naturalization, or Passport)
 - Social Security Card
 - TWO Proofs of Residency: for example, a lease, mortgage, utility bill, or tax statement. If you don't have any of these documents, bring a letter from your shelter, mail from Social Security or Welfare, or other official mail that goes to that address.

How long does it take? If you have the documents you need, you will get your photo ID the same day.

How much does it cost? Photo ID costs \$30.50, check or money order only. If you are homeless, you can get a money order to help pay for a portion of the ID fee from Philly Restart (Adam Bruckner).

- Mondays, 4:00 p.m. outside the Central Library, 19th and Ben Franklin Parkway.
- You need a referral letter from your shelter, recovery house, halfway house or Outreach.

Questions? Problems? Call HAP at 215-523-9595